

## **Objectives & Functions**

### **Statutory Function of Revenue Divisional Commissioner(RDC)**

Sub-section-4 of Section-12 of OPLE Act provides that pending the disposal of any appeal or revision the Sub-divisional officer, the Collector the [Revenue Divisional Commissioner] as the case may be, may stay the execution of the decision or order appealed against sought to be revised.

The master plans of urban areas are approved and revised under orders of RDC(CD).

RDC accords sanction of advance possession of Govt. land as per instruction of Govt. communicated in G.O. No.31385 dtd.27.05.87.

Sanction the appointment of a Certificate Officer under section 2(d) of OPDR Act.

Rule-3(1) of OPDR Rules,1963 says that the Officers appointed by a Collector under clause (d) of section-2 to perform the functions of Certificate Officer shall exercise jurisdiction in respect of such areas and for such class of cases as the Collector may at the time of appointment direct in each case with the sanction of the Revenue Divisional Commissioner.

Rule-3(2) of OPDR rules, 1963 provides that while appointing an officer as Certificate Officer with sanction of Revenue Divisional Commissioner and in case of Sub-Divisional Officers who are Certificate Officers in pursuance of clause-(b) of Section-2 the Collector may specify the class of cases namely, requisitions from the Department of Departments, the Local Body or the Bodies of Local Body or Bodies and persons, if any, in respect of which or whom each such officer will be competent to receive requisitions.

The RDC is the appellate authority in respect of orders passed by Collector as per clause (C) of Sub-section-1 of Section-60 of OPDR Act.

The RDC is the Revisional Authority in respect of orders passed by an Addl. Dist. Magistrate or by a Collector a per clause (a) of Section-61 of OPDR Act.

The RDC is the Revisioinal Authority to issue directions for revision of any Record of Rights or any portion of a Record of Rights U/S-15 of Orissa Survey and Settlement Act,1958.

RDC (CD) Cuttack has been declared as Commissioner for Rehabilitation and Resettlement Act and chair the RPDAC meetings relating to various projects.

Revisional Authority under Odisha Right To Public Service Act

Appellate Authority under OCS(CCA)Rules ,1962 against order passed by the Disciplinary Authority for Group C and D employees of district cadre (Revenue Administration).

Sanction of Alienation /lease of Government land to other State Govt and Central Govt, Local Bodies, PSUs, Educational Institutions etc as per Rule 11 of OGLS Rules,1983.

Chairman of State Level Scrutiny Committee in respect of Fake Caste Certificate of this Division.

Revisional Authority as per Rule -7 of OGLS,Rules,1983.

Appointment of Inquiring Officer and Marshalling Officer under OCS(CCA)Rules,1962.

Act as Disciplinary Authority for group C and D employees under OCS(CCA)Rules,1962.

### **Financial powers of RDC**

Pension Sanctioning Authority of employees of own office.

Sanction of Final GPF of employees of own office.

Sanction of Non Refundable GPF /Temporary GPF in respect of own employees and of sub-ordinate offices under Revenue Administration.

Sanction of House Building Advance ,Computer Advance ,Motor Cycle Advance of staffs of own office and of sub-ordinate offices under Revenue Administration.

Sanction of RCM claims of Officers of own office and staff.

Sanction of contingency and other expenditure under different Heads of this Office.

Sanction of RACP/MACP of staff of own office.

Under Delegation Of Financial Power Rules,1978,the RDC sanctions remissions and write off of cess, sairat and miscellaneous revenue.

### **Administrative power of RDC**

Head of Office in respect of own office.

Chairman of Departmental Promotion Committee of own office.

Sanction of revised estimate more than 20% on Land Acquisition Proposal.

Chairman Of quarter allotment Committee of own office.

Approval of purchases of items by Purchase Committee.

Constitution of RPDAC and acts as Chairman of the Committee covering one district.

Administrative approval upto Rs 3,00,00,000/- for Residential Buildings and upto Rs 5,00,00,000/- for Non Residential Buildings.

Sanction of inter district transfer of group D employees of districts under Central Division.

Recommend the ministerial and other field staff of district cadre under revenue cadre for promotion to ORS cadre and also of own office.

Preparation of Annual Establishment Review of own Office.

Sanction of E.L/Leaves in respect of employees of own office.

He has been authorized by the State Government to Declare local holidays for the Central Division Districts.

### **Other powers of RDC**

The Revenue Divisional Commissioner has different functions as laid down under Rule 9 of Odisha Revenue Divisional Commissioners Rule, 1959 and as amended by Odisha RDCs (Amendment) Rules 1990 as follows:

To inspect the offices and courts of the Collectors at least once in every calendar year and to furnish his report to the Board and to the State Government in the month of April of the following Calendar Year.

To inspect at his discretion selected offices and courts of Sub-Collectors and Tahasildars at least one in each district once in a Calendar Year and to bring the important points to the notice of the Board and the State Government.

To inspect at least one Block in each district once a year and to bring important points to the notice of the appropriate department.

To inspect his own office once every year and furnish his report to the Board with a copy to the State Government.

To inspect at his discretion selected offices of Municipalities and Notified Area Councils and to furnish his report to the appropriate department.

To inspect at his discretion District Level Offices of different departments and furnish his reports to appropriate departments.

To inspect selected development schemes and bring the summary of his observations to the notice of the appropriate departments.

To review the tour diaries of the Collectors and Sub-Collectors half-yearly and to furnish a copy of his review report to the Board.

To review the implementation of developmental schemes in the districts under his jurisdiction and report the summary of his review to the concerned departments.

To compile the Annual Land Revenue Administration Report of the Revenue Division and to furnish the same to the Board for compilation of the Report for the State.

To review monthly the demand, collection and balance of land revenue, cesses water rate etc., of all the districts in the Revenue Division and to furnish reports to the Board and to the Revenue Department on the 22nd of the succeeding month.

To review, from time to time, implementation of laws relating to land reforms and tenancy and to apprise the Board on problems requiring its intervention.

To superintend revenue courts within his jurisdiction.

To review monthly disposal of all revenue cases by the Collectors, Additional District Magistrates, Sub-Collectors and other Revenue Officers and to furnish his report to the Board and to the State Government on the 22nd of the succeeding month.

To grant leave to officers of Indian Administrative Service and Odisha Administrative Service to such extent as may be specified by Government.

To regulate all matters connected with the grant of pension, gratuity and other death-cum-retirement benefit matters in respect of officers under his control retiring from service.

To furnish periodical confidential reports of Gazetted Officers in accordance with instructions issued by Government from time to time.