

## **INTRODUCTION**

### **Particulars of Organization, Functions and Duties**

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The office of the Revenue Divisional Commissioner, Central Division, Cuttack is functioning as per the Odisha Revenue Divisional Commissioners Act 1957, which received the assent of the Governor on the 10th August, 1957, first published in an extraordinary issue of the Odisha Gazette dated the 20th August, 1957. There are three (03) divisions in the state of Odisha, Central Division is one of them. Dr. Suresh Chandra Dalai, IAS is the Revenue Divisional Commissioner, Central Division, Cuttack.

The Revenue Divisional Commissioner appointed u/s 3 of the said Act shall be subject to the control of State Government. He being Chief Executive Authority in General Administration of Division deals with the appropriate Departments of the Government in respect of such matter as may be prescribed by the Govt. of Odisha from time to time. The Revenue Divisional Commissioner, Central Division, Cuttack is an IAS officer generally of the rank of Commissioner-cum-Secretary to the Odisha State Government. He looks after the General Administration of the Division, planned Development of the districts coming under the Division and also acts as appellate authority for revenue cases.

### **Role of Revenue Divisional Commissioner**

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The Revenue Divisional Commissioner is primarily the supervising authority of revenue and developmental administration in respect of all administrative wings of the division. He co-ordinates the works of various departments under his division. He supervises the activities of different departments of the government, especially those engaged in development programmes, though varying in nature, are interlinked with each other. There are often a number of common problems which need immediate attention and get resolved by the RDC at the divisional level.

The Commissioner is the effective agency to supervise and inspect the work of District offices, both police and revenue, P.D. DRDAs, Sub-Collectors Offices, P.A. ITDAs, Tehsil Offices, Block Offices to enforce efficiency. The commissioner is a necessary intermediate link between the government and the district administration, shielding one against the other.

The Revenue Divisional Commissioner has different functions as laid down under Rule 9 of Odisha Revenue Divisional Commissioners Rule, 1959 and as amended by Odisha RDCs (Amendment) Rules 1990 as follows:

- To inspect the offices and courts of the Collectors at least once in every calendar year and to furnish his report to the Board and to the State Government in the month of April of the following Calendar Year.
- To inspect at his discretion selected offices and courts of Sub-Collectors and Tahasildars at least one in each district once in a Calendar Year and to bring the important points to the notice of the Board and the State Government.

- To inspect at least one Block in each district once a year and to bring important points to the notice of the appropriate department.
- To inspect his own office once every year and furnish his report to the Board with a copy to the State Government.
- To inspect at his discretion selected offices of Municipalities and Notified Area Councils and to furnish his report to the appropriate department.
- To inspect at his discretion District Level Offices of different departments and furnish his reports to appropriate departments.
- To inspect selected development schemes and bring the summary of his observations to the notice of the appropriate departments.
- To review the tour diaries of the Collectors and Sub-Collectors half-yearly and to furnish a copy of his review report to the Board.
- To review the implementation of developmental schemes in the districts under his jurisdiction and report the summary of his review to the concerned departments.
- To compile the Annual Land Revenue Administration Report of the Revenue Division and to furnish the same to the Board for compilation of the Report for the State.
- To review monthly the demand, collection and balance of land revenue, cesses water rate etc., of all the districts in the Revenue Division and to furnish reports to the Board and to the Revenue Department on the 22nd of the succeeding month.
- To review, from time to time, implementation of laws relating to land reforms and tenancy and to apprise the Board on problems requiring its intervention.
- To superintend revenue courts within his jurisdiction.
- To review monthly disposal of all revenue cases by the Collectors, Additional District Magistrates, Sub-Collectors and other Revenue Officers and to furnish his report to the Board and to the State Government on the 22nd of the succeeding month.
- To grant leave to officers of Indian Administrative Service and Odisha Administrative Service to such extent as may be specified by Government.
- To regulate all matters connected with the grant of pension, gratuity and other death-cum-retirement benefit matters in respect of officers under his control retiring from service.
- To furnish periodical confidential reports of Gazetted Officers in accordance with instructions issued by Government from time to time.
- To declare local holidays for such number of days as he may be authorized in that behalf by Government.

- To advise the State Government on any serious threat to peace or breach of law and order or any matters connected with any natural calamity or epidemic, or widespread crop loss, or unauthorized alienation of forest land, or cutting and removal of trees except in accordance with a valid permission, or pollution, caused by any method whatever resulting in jeopardy to public health.
- To furnish the budget estimates of the Divisions to the Board or the State Government as the case may be by the prescribed date, and
- To call for returns and reports from the courts subordinate to him.